

Position Description

Literacy Campaign Trainer – Corrections

Position title:	<i>Literacy Campaign Trainer - Corrections</i>
Position Location:	Windsor
Employment load:	Full time; 12 month contract position, with possibility of extension
Reports to:	NSW Lead
Direct reports:	First Nations Inmate Mentors
Application deadline:	There is no set closing date for this role. We encourage you to apply as soon as possible, as applications will be reviewed on a rolling basis and the position may be filled once a suitable applicant is identified.
Salary range	Negotiable based on candidate skills and experience

About the Literacy for Life Foundation

Literacy for Life Foundation is a dynamic, Aboriginal-run organisation achieving grass-roots change. We work to ensure Aboriginal and Torres Strait Islander adults have the literacy, learning and digital skills necessary to achieve community-wide improvements in health, wellbeing, education, justice, employment and to achieve genuine self-determination.

Operating since 2012, we continue to build a comprehensive evidence base supporting First Nations adult literacy in First Nations hands.

Highlights include:

- More than 15 communities, across QLD, NT and NSW have led community-based training that has delivered genuine improvement in reading, writing and digital skills
- 100+ local Aboriginal staff trained and employed – contributing to the development of a local adult education workforce.
- 400+ students have completed training.
- Retention rates are at least 30 x better than existing adult literacy training results for First Nations learners in other programs.
- Strong support from communities and other First Nations organisations.

- 10+ year track record of independent evaluation and research – illustrating the effectiveness of Aboriginal Community Control.
- Delivering improvements in health, wellbeing, education, employment, justice and increased self-determination.

Learn more at www.lflf.org.au

Position Brief

The Literacy for Life Foundation has a proven track record of improving literacy in Aboriginal communities. In partnership with NSW Corrections, we are developing an innovative pilot program aimed at reducing recidivism by improving literacy levels among First Nations inmates.

The Literacy Campaign Trainer will play a pivotal role in adapting and delivering our proven approach to ensure the pilot's success. Using strong facilitation skills and an understanding of adult learning principles, you will work closely with Aboriginal mentor inmates to support positive learner outcomes. The role also requires a collaborative approach, engaging with partnership stakeholders to ensure the smooth and effective implementation of the pilot campaign.

Candidate Profile

At the Literacy for Life Foundation, community is at the heart of everything we do. To excel in this role, you must be passionate about creating positive change for Aboriginal and Torres Strait Islander peoples through literacy. A commitment to social justice and the rights of First Nations people is essential.

We are seeking someone with a solid understanding of adult learning principles who can work both independently and collaboratively. You'll need to be adaptable, highly motivated, and committed to achieving positive learner outcomes in challenging contexts. Your ability to implement a proven methodology while tailoring it to new contexts will be key to fostering a supportive and effective learning environment.

Primary Responsibilities

- Coordinate the 3 phases of the Campaign, supporting adaptation of each phase to the Corrections context.
- Plan and deliver the **Yes I can!** adult literacy classes
- Monitor, assess and promote learner progress
- Train and support the Inmate mentors
- Manage relationships with stakeholders across the partnership
- Complete administrative functions, including compliance, reporting, budgeting
- Perform other reasonable tasks as required by the NSW Lead and Executive Director.

Selection Criteria

Essential

1. Experience in adult education, community development or language, literacy, numeracy and digital literacy (LLND) training with relevant tertiary qualification in one of these areas or equivalent
2. Sound administrative, communication, computing and project management skills
3. Police Check Clearance
4. Current driver's license

Desirable

1. Experience working with First Nations people
2. Experience working in a Corrections environment
3. Experience working for a community development or not-for-profit organisation

How to Apply

To apply for this position, send your CV and a cover letter addressing the selection criteria and primary responsibilities to admin@lflf.org.au

For more information contact Jamie Pomfrett on 0413909394 or jamie.pomfrett@lflf.org.au

There is no set closing date for this role. We encourage you to apply as soon as possible, as applications will be reviewed on a rolling basis and the position may be filled once a suitable applicant is identified.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.